



KATE SVITEK MEMORIAL FOUNDATION GRANT GUIDELINES AND APPLICATION

INTRODUCTION

The Kate Svitek Memorial Foundation's mission is to provide financial support to individuals, groups, and institutions whose interests and goals align with Kate's hopes and dreams. To be considered for a grant, each applicant must demonstrate how the use of the funds would be consistent with the Foundation's mission.

Grants are typically made on a one year basis and range from \$500 to \$15,000.

Grant recipients are required to submit an evaluation report. This report should include photographs, testimonials and comments from individual participants about the impact of the grant on their lives.

**Deadlines for grant requests are
March 15th and August 15th.**

APPLICATION PROCEDURES

Download this application and mail with supporting documentation to:

**Kate Svitek Memorial Foundation
P.O. Box 104
Ambler, PA 19002**

Complete applications should include the following:

- Project budget (if applicable)
- Copy of IRS letter designating the organization a public charity under section 501(c)(3) of the Internal Revenue Code

An organization may submit only one application per year. You will be notified by April 15th or September 15th.

**KATE SVITEK MEMORIAL FOUNDATION
GRANT APPLICATION**

ORGANIZATION

1. Name of Organization:

2. Federal Tax ID:

3. Address:

City, State, Zip:

4. Phone Number: Fax #:

5. Email Address:

Website:

6. Contact Person:

Title:

7. Purpose of the Organization:

8. Geographic Area Served:

9. Type of population & number of people served:

PROJECT

1. Describe your proposed project:

2. In 50 words or less what do you expect to accomplish:

3. Project beginning date Project ending date

FUNDING

Amount of money requested: \$

Project budget (if applicable) – please attach on separate page.

EVALUATION

At the completion of the project, participants/recipients are required to write a paragraph on what the experience meant to them. (Photographs of the event should be included.)

Signature – Project Director

Date signed

Signature – Executive Officer of Organization

Date signed